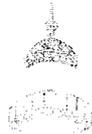




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## What's New at JPL?

Presented at the  
RCIM Meeting  
March 8 & 9, 2004  
Margo Young & Barbara Amago



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## Staffing & Organizational Changes

- No change in library
- Archives and Records split into 2 "groups" each with 1 staff member
- Records Manager supervises Project librarian
- Splitting Archives & Records subcontract into 2, both will be managed by Archivist to divide up workload
- Historian position in Office of Communication & Education not yet filled



 <p>Jet Propulsion Laboratory California Institute of Technology</p>  <p>Library, Archives, and Records Section 273</p>	<h2 style="text-align: center;">Planning</h2> <hr/> <p>3 year plan under development with Outsell's guidance</p> <ul style="list-style-type: none"><li>• Draft Vision</li><li>• Strategic assessment</li><li>• Stakeholder interviews</li><li>• Needs assessment</li></ul> <p style="text-align: right;">3</p>
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 <p>Jet Propulsion Laboratory California Institute of Technology</p>  <p>Library, Archives, and Records Section 273</p>	<h2 style="text-align: center;">LARS Vision</h2> <hr/> <ul style="list-style-type: none"><li>• We will deliver information services that anticipate our customers needs.</li><li>• We will provide easy access to internal and external information.</li><li>• We will imbed effective records management throughout JPL.</li></ul> <p>We will achieve this vision through seamless partnerships within Division 27 and throughout the lab.</p> <p style="text-align: right;">4</p>
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## Budget



- Small increase to cover Records Manager
- Decrease in cost of Archives & Records Subcontract (due to reduced lease space) used to cover library materials budget
- New JPL-wide investment process in FY 04 for FY 05 investment costs over \$500K



## FY 04 Highlights & Accomplishments



### Collections

- SPIE electronic library
- Approval plan with YBP
- TRS catch-up continues
- JPL Authors Database roll-out delayed
- Working with JPL Acquisition to streamline licensing of e-journals

### Services

- ILLiad roll-out June 04
- Value-added services: Reports/Market Research
  - Created NASA Centers Profile Report gathering public information in one place and adding bibliometric analysis regarding collaboration – presented it to JPL Executive Council
- Monthly fliers
- Redid BEACON web site



## FY 04 Highlights & Accomplishments

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### Library Space

- Facilities will reinforce portion of library floor to 125 psf to allow current configuration
- Working with facilities to add compact shelving in nearby storage
- JPL master plan – new library – no word



## “Knowledge Management”

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- CIO's office “supporting” metadata task to develop common core metadata
- NASA Taxonomy developed at JPL and being rolled out
  - Library not involved
  - Facets:
    - Access Security
    - Audiences
    - Business Purpose
    - Competencies
    - Content Types
    - Industries
    - Instruments
    - Locations
    - Missions and Projects
    - Organizations
    - Subject Categories
- Autonomy Proof of Concept test underway for Technical Information Management





## Document Management/ Archives & Records



### Records Management Improvement Initiative

- Continues (approx. 1/3 of interviews done)
- Requesting additional assistance from NARA (up to half time for CY 04)
- Planning for a COTS RMA

### Archives

- Have JPL Electronic Archives of closed projects
- Working to transfer to a "catalog"
- Procurement under way for 2 contracts: Archives & Records Storage

### Project Libraries

- Responsible for 1 project library & librarian now
- Assisting on structuring 2 others
- Significant role in project librarian training



## FY 05 Plans



- Feasibility study for Records Management Application
- Project library assistance & training – one step forward, two steps back
- Implement results of strategic assessment
- Strive toward "holy grail" of "one-stop-shopping" --
  - TORPEDOUltra?
  - EBSCOhost?
  - Cambridge Scientific?
  - SFX with any of these or with JPL Authors DB?
- Continue educating authors (clearance and copyright), build relationship, get works posted more quickly.
- Migrate TRS to new platform/application?