What's New at JPL?

Presented at the
RCIM Meeting
March 8 & 9, 2004
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Staffing & Organizational Changes

- No change in library
- Archives and Records split into 2 "groups" each with 1 staff member
- Records Manager supervises Project librarian
- Splitting Archives & Records subcontract into 2, both will be managed by Archivist to divide up workload
- Historian position in Office of Communication & Education not yet filled
Planning

3 year plan under development with Outsell's guidance
- Draft Vision
- Strategic assessment
- Stakeholder interviews
- Needs assessment

LARS Vision

- We will deliver information services that anticipate our customers needs.
- We will provide easy access to internal and external information.
- We will imbed effective records management throughout JPL.

We will achieve this vision through seamless partnerships within Division 27 and throughout the lab.
**Budget**

- Small increase to cover Records Manager
- Decrease in cost of Archives & Records Subcontract (due to reduced lease space) used to cover library materials budget
- New JPL-wide investment process in FY 04 for FY 05 investment costs over $500K

**FY 04 Highlights & Accomplishments**

**Collections**
- SPIE electronic library
- Approval plan with YBP
- TRS catch-up continues
- JPL Authors Database roll-out delayed
- Working with JPL Acquisition to streamline licensing of e-journals

**Services**
- ILLiad roll-out June 04
- Value-added services: Reports/Market Research
  - Created NASA Centers Profile Report gathering public information in one place and adding bibliometric analysis regarding collaboration – presented it to JPL Executive Council
- Monthly fliers
- Redid BEACON web site
FY 04 Highlights & Accomplishments

Library Space
- Facilities will reinforce portion of library floor to 125 psf to allow current configuration
- Working with facilities to add compact shelving in nearby storage
- JPL master plan – new library – no word

"Knowledge Management"
- CIO's office "supporting" metadata task to develop common core metadata
- NASA Taxonomy developed at JPL and being rolled out
  - Library not involved
  - Facets:
    - Access Security
    - Audiences
    - Business Purpose
    - Competencies
    - Content Types
    - Industries
    - Instruments
    - Locations
    - Missions and Projects
    - Organizations
    - Subject Categories
- Autonomy Proof of Concept test underway for Technical Information Management
Records Management Improvement Initiative
- Continues (approx. 1/3 of interviews done)
- Requesting additional assistance from NARA (up to half time for CY 04)
- Planning for a COTS RMA

Archives
- Have JPL Electronic Archives of closed projects
- Working to transfer to a "catalog"
- Procurement under way for 2 contracts: Archives & Records Storage

Project Libraries
- Responsible for 1 project library & librarian now
- Assisting on structuring 2 others
- Significant role in project librarian training

FY 05 Plans
- Feasibility study for Records Management Application
- Project library assistance & training – one step forward, two steps back
- Implement results of strategic assessment
- Strive toward "holy grail" of "one-stop-shopping" –
  - TORPEDOUltra?
  - EBSCOhost?
  - Cambridge Scientific?
  - SFX with any of these or with JPL Authors DB?
- Continue educating authors (clearance and copyright), build relationship, get works posted more quickly.
- Migrate TRS to new platform/application?